

CDC Checklist for Submitting Environmental Documents

Pre-Application Original Application Post Approval Review Resubmission

To Sacramento Loan Processing Center DATE: _____
6501 Sylvan Road, Suite 111, Citrus Heights, CA 95610-5017

Loan Information Applicant Name: _____
OC Name(s) (if applicant is an EPC): _____
E504 Number (if issued): _____
Loan Amount: _____
NAICS Code (present, if none - please explain): _____
NAICS Code (past, all known): _____
Proposed future use of Property: _____
Day Care built before 1980 after 1980 Gas Station Dry Cleaners

CDC Information CDC: _____
Contact: _____
Email: _____
Phone: _____

Property Information **Property Address Listed on Loan Authorization (Pre-App show address to be listed on authorization):**

Street, City, State/Zip

Property Address Listed on the Environmental Document:

Street, City, State/Zip

Note: If the addresses do not match, please attach a letter of explanation and /or documentation showing that the properties are the same. If a loan number has been issued, please submit a 327 action as necessary to modify the authorization to correct the discrepancy. Attach a copy of the approved 327 action to avoid delays.

Project Information Purchase Land and New Construction
 Purchase Land and Building with Renovations (no construction)
 Purchase Unit in Multi-Unit Building (condominium)
 Additional Collateral Property (other than the project property)
 Other (describe): _____

Environmental Documents Environmental Questionnaire (EQ) Date: _____
 Records Search and Risk Assessment (An EQ is also required) Date: _____
 Transaction Screen Analysis (Reliance Letter & Ins. required) Date: _____
 Phase I Assessment (Reliance Letter & Ins. required) Date: _____
 Phase II Assessment (Phase I, Reliance Letter & Ins. required) Date: _____
 Other (describe): _____

CDC Signature Signature: _____
Name/Title: _____
Date: _____

Note: Electronic signature is acceptable.

CDC Comments Comments (must be provided): _____

Additional Comments: